



Wedding Reception Packages (Your Location)

Thank you for requesting information regarding our catering and banquet services. We have put together several packages that we hope will help with your planning. Please keep in mind that these packages may be altered accordingly to fit your ideal reception and budget.

We do not provide wedding cakes. Please, feel free to use any baker you wish to have your cake brought in.

We will be pleased to show you a book of pictures we have available from previous events. Please let us know what we can do to be of further assistance in helping you plan your special occasion.

Costs, menu selections and policies can be reviewed on the following pages.

Any questions? Please call.

**Urban Catering
50 Penn Place
1900 N.W. Expressway, Suite 44
Oklahoma City, OK 73118
(405) 840-4488**

Wedding Reception Sample Menu Selections (Your Location)

Hot Items

Honey Pepper Smoked Turkey Breast & Petite Rolls
Slow Roasted Beef w/ Carver, Served w/Petite Rolls & Horseradish
Tender Sliced Brisket Served w/Petite Rolls
Smoked Pork Loin Served w/ Spicy Cherry Sauce
Cajun Chicken Fingers & Sauce
Mini Meatballs in Sauce
Skewered Chicken w/ Cherry Glaze
Fried Chicken Tenders Served w/ Santa Fe Ranch Dip
Mushrooms stuffed with Cream Cheese & Sausage
Hot Toasted Artichoke Hearts w/ Parmesan & Garlic Butter

Cold Items

Fresh Cut Fruit Served w/ Grand Marnier Dip
Assorted Fresh Vegetables Served w/ Buttermilk Ranch Dip
Sliced Meats & Cheeses Served w/ Petite Rolls & Condiments
Deluxe Finger Sandwiches
Petite Chicken Salad Croissants
Tortilla Club Wheels
Assorted Domestic & Imported Cubed Cheeses w/ Fresh Grapes
Smoked Salmon Served w/ Dill Cream Cheese Capers, Red Onions
& Toast Points
Rolled Asparagus w/ Cream Cheese & Black Forest Ham

Delicious Dips

Hot Spinach & Artichoke Dip Served w/ Toasted Baguette Slices
Crab Dip Served in Bread Bowls w/ Assorted Crackers
Green & Red Salsa and Queso Served w/ Tortilla Chips
Sun Dried Tomato & Pesto Layered Torte Served w/ Toasted Baguette Slices

Fresh Strawberries (Seasonal)

Chocolate Dipped Strawberries
Strawberry Almond Cream Dip Served w/ Fresh Strawberries

Wedding Reception Details

Package Prices Are Per Guest

Guests	4 Cold Items	2 Hot Items 3 Cold Items	3 Hot Items 4 Cold Items
50 to 125	\$13.50	\$15.50	\$18.00
126 to 174	\$12.75	\$14.50	\$16.50
175 or More	\$11.50	\$13.75	\$15.75

All Packages Include

- Full set up of the reception area and breakdown
- Punch w/ disposable 6 oz cups
- Iced tea, water, ice & lemons w/ disposable 11 oz cups
- Coffee, decaf, sweeteners, creamers, stirs w disposable 8 oz cups
- Fully decorated, clothed, & skirted food tables
- Cloth and Skirting for gift table
- Cake table, including cloth, skirt & cake cutting utensils
- Champagne bucket with one bottle of champagne & two glasses
- Clear, hard plastic plates and forks for food and cake
- Cocktail napkins

Additional Charges

Table Charges

- \$3.50 per table cloth
- \$7.50 per table (if your location does not provide)
- \$2.25 per chair (if your location does not provide)

China, Glass and Flatware

- \$5.00 per guest
- 4 oz glass punch cups
- 7" glass food plates, Magnolia pattern
- Old Dominion forks
- 14 oz glass beverage goblet
- 8 oz china coffee cup
- 6" china cake plate

Table Centerpieces

If centerpieces are needed we will provide a centerpiece consisting of a votive candle, fresh greenery, mirrors, for a charge of \$3.00 each.

Staff

- \$35 per staff person (3 hour minimum)
- \$10/hour per staff person after 3 hours
- Bar Staff - \$100 per bartender

Deposit

A deposit of \$250.00 paid to Urban Catering is required to hold your date. This will be deducted from your final bill.

Wedding Reception Policies

The success of your event is our main concern. Please use these guidelines to utilize our facilities to the fullest extent.

MENU ITEMS: Even though we have proposed menu options, we welcome any ideas you may have to create a special menu for your event.

DEPOSIT & PAYMENT: The \$250.00 deposit that is placed upon confirmation is non-refundable. The deposit will be deducted from your final bill. 50% of **food bill** due five days before the event*No date is confirmed without a deposit.

GUARANTEES: Confirmation of a firm head count must be made 1 week prior to the event, this number is not subject to reduction, and may only be increased as needed. You will be charged for the guaranteed or actual number whichever is greater.

BAR SERVICE: We are obligated by law to refuse service to any guest we consider intoxicated, under age or unruly.